

|  |  |
| --- | --- |
| http://www.sjc.edu.hk/download/badge_bw_400x456.jpg | St. Joseph's College  Extra-curricular Activities Department  Form K  Application for Transportation Grant |

**Part I: Organizing Body**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Student Name: |  | Class: |  | No: |  |
| Title: |  | | | | |
| Organizing Body: |  | | | | |
| Date / Period: |  | | | | |
| ECA Proposal Ref. No: | ECA1920\_ \_ \_ | | | | |

**Part II: Brief Report of the Function (**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Domain** | **Brief Description of the Activity** | **Objective** | **Date** | **Target Student (Level)** | **Number of Students Participated** | **Evaluation Results** | **Actual Expenses ($)\*\*** | **Nature of Expenses＊** | **Essential Learning Experiences** (Please put a ✓ in the appropriate box(es); more than one option can be selected) | | | | |
| **I** | **M** | **P** | **S** | **C** |
| I: Intellectual Development (closely linked with curriculum)  M: Moral and Civic Education  P: Physical and Aesthetic Development  S: Community Service  C: Career-related Experiences | | | | |
| Cross-KLA  (ECA) |  |  |  |  |  |  |  | E2 |  |  |  |  |  |

**\*** E2: Transportation fees

\*\* The original copy of the receipt must be attached

|  |  |  |  |
| --- | --- | --- | --- |
| **Part III:** | | **Part IV: Approval by ECA Department (For internal use)** | |
| Prepared by,  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  [Student Name][Class][No.]  Student-in-Charge | Signed by  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  [Teacher Name]  Teacher-in-Charge | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tam C Y  ECA Master | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Li Chris  Accountant |